

**MINUTES OF THE SPECIAL ENVIRONMENT & COMMUNITY COMMITTEE  
HELD ON**

5 November 2009

7.30pm-8:52pm

**PRESENT**

**COUNCILLORS**

Tony Hall (Chairman)  
Joel Charles (Vice Chairman)

Eddie Johnson

Chris Millington

Clive Souter

Lorna Spenceley

**APOLOGIES**

Maggie Hulcoop

**SUBSTITUTES**

Edna Stevens (for Maggie Hulcoop)

**ALSO PRESENT**

Linda Pailing

30. **DECLARATIONS OF INTEREST**

None.

31. **KIER HARLOW LTD – UPDATE**

The Committee received a presentation from Doug Goodyer on the performance of Kier Harlow Ltd in relation to the delivery of environmental services during the past 12 months.

**RESOLVED** to note the presentation.

32. **UNAUTHORISED TRAVELLER ENCAMPMENTS**

The Committee received a report seeking approval for a new protocol for dealing with unauthorised traveller encampments in Harlow.

The Committee discussed the protocol and suggested that a number of amendments be made:-

- (a) Step 2 - the flow chart on page 15 be revised to include scenarios where a case conference will not be required.
- (b) Step 3 - a pictorial version of the Code of Conduct to be produced to ensure those who cannot read can access key information.
- (c) Step 4 - Ward Councillors to be advised of an incident of unauthorised encampment in their ward as well as being informed of the outcome of a case conference relating there to.

**RESOLVED** to approve the protocol for dealing with unauthorised traveller encampments, subject to the revisions set out at a-c above.

33. **NEW WASTE COLLECTION SERVICE – POLICY FOR METHODOLOGY, CONTAINMENT, EDUCATION AND ENFORCEMENT**

The Committee received a report outlining a proposed Methodology, Containment, Education and Enforcement Policy for the new Waste Collection Service.

**RESOLVED** to approve the policy document as submitted.

34. **HARLOW SWIMMING POOL PLANNING BRIEF**

The Committee received a report providing a development brief for the planning principles and design rationale to guide the redevelopment of the swimming pool site in Harlow.

Arising from a discussion about the close proximity of the site to the Desormeaux bungalows, the Committee requested that Officers make an appropriate amendment to the brief to ensure that development close to the border with the bungalows be sympathetic to the existing setting.

**RESOLVED** to approve the Harlow Pool Development Brief for use by development control in determining future planning proposals for the redevelopment of the site, subject to the amendment detailed above.

35. **MATTERS OF URGENT BUSINESS**

None.

CHAIRMAN OF THE COMMITTEE