

**MINUTES AUDIT & IMPROVEMENT COMMITTEE HELD ON**

4 February 2009

7.30pm-8.35pm

**PRESENT**

**COUNCILLORS**

David Carter (Chairman)

Anthony Durcan  
Clive Souter

Mark Gough  
Lorna Spenceley

Andrew Johnson

**APOLOGIES**

Joel Charles

Nick Macy

Mark Wilkinson

**SUBSTITUTIONS**

Simon Carter for Joel Charles

**ALSO PRESENT**

Patrick McClarnon

48. **DECLARATIONS OF INTEREST**

None.

49. **MINUTES**

**RESOLVED:** That the minutes of the meeting held on 19 November 2008 be agreed as a correct record and signed by the Chairman.

50. **MATTERS ARISING**

None.

51. **WRITTEN QUESTIONS AND PETITIONS**

None.

52. **NON-CONTENTIOUS BUSINESS**

None.

53. **COMMITTEE FORWARD WORK PLAN**

**RESOLVED:** That the Forward Work Plan be noted.

54. **UPDATE ON PROGRESS AGAINST THE AUDIT PLAN**

Martina Lee and Christine Connelly from the Audit Commission attended the meeting and submitted a report which summarised the progress to February 2009 against the audit plans for 2007/08 and 2008/09.

**RESOLVED:** That the report be noted.

55. **USE OF RESOURCES ASSESSMENT**

The Committee received the Use of Resources report from the Audit Commission.

**RESOLVED:** That the report be noted.

56. **PLAYHOUSE BUDGET**

The Committee received a report on the Playhouse budget, which was a standing item on the agenda. This report covered the period to the end of Period 8 for 2008/09.

**RESOLVED:** That the report be noted.

57. **INTERNAL AUDIT PROGRESS REPORT**

The Committee received a report on the progress updates against the 2008/09 audit plan.

**RESOLVED:** That the report be noted.

58. **REFERENCES FROM OTHER COMMITTEES**

None.

59. **MATTERS OF URGENT BUSINESS**

None.

CHAIRMAN OF THE COMMITTEE