

**Members are requested to attend:**

**AUDIT COMMITTEE  
20 January 2010**

1. Apologies for Absence and Substitutions.

2. Declarations of Interest

Members' declarations of interest (if any) in relation to any matters on the agenda.

3. Minutes

The minutes of the meeting held on 18 November 2009 are at pages 1-5.

4. Matters Arising.

5. Written Questions and Petitions.

6. Non-Contentious Business.

7. Committee Forward Work Plan

At page 6.

8. Annual Audit Letter 2008/09

The Audit Commission's report is at pages 7-27.

9. Playhouse Budget

The report will be circulated separately.

10. Internal Audit Terms of Reference

The report is at pages 28-32.

11. Internal Audit Progress Update

The report is at pages 33-36..

12. References from Other Committees

Any references arising from meetings held after the publication of this agenda will be circulated separately.

13. Matters of Urgent Business

Such other business which, in the opinion of the Chairman, should be considered as a matter of urgency by reason of special circumstances to be specified in the minutes.