

Members are requested to attend:

**AUDIT & IMPROVEMENT COMMITTEE
4 February 2009**

1. Apologies for Absence and Substitutions.

2. Declarations of Interest

Members' declarations of interest (if any) in relation to any matters on the agenda.

3. Minutes

The minutes of the meeting held on 19 November 2008 are at pages 1-4.

4. Matters Arising.

5. Written Questions and Petitions.

6. Non-Contentious Business.

7. Committee Forward Work Plan

At page 5.

8. Update on Progress Against the Audit Plan

There will be a verbal report from the Audit Commission representative.

9. Use of Resources Assessment 2008

The report is at pages 6-23.

10. Playhouse Budget

The report is at pages 24-26.

11. Internal Audit Progress Report

The report is at pages 27-29.

12. References from Other Committees

Any references arising from meetings held after the publication of this agenda will be circulated separately.

13. Matters of Urgent Business

Such other business which, in the opinion of the Chairman, should be considered as a matter of urgency by reason of special circumstances to be specified in the minutes.