

Members are requested to attend:

**AUDIT & IMPROVEMENT COMMITTEE
23 March 2009**

1. Apologies for Absence and Substitutions.

2. Declarations of Interest

Members' declarations of interest (if any) in relation to any matters on the agenda.

3. Minutes

The minutes of the meeting held on 4 February 2009 are at pages 1-2.

4. Matters Arising.

5. Written Questions and Petitions.

6. Non-Contentious Business.

7. Committee Forward Work Plan

At page 3.

8. Annual Audit and Inspection Letter

The letter will be circulated separately.

9. Code of Audit Practice 2008 and Statement of Responsibilities

The report is at pages 4-51.

10. Update on Progress Against the Audit Plan

The report will be circulated separately.

11. Playhouse Budget

The report is at pages 52-54.

12. Annual Internal Audit Plan 2009/10

The report is at pages 55-60.

13. Quarterly Performance Report – Quarter Three 2008/09

The report is at pages 61-104.

14. References from Other Committees

Any references arising from meetings held after the publication of this agenda will be circulated separately.

15. Matters of Urgent Business

Such other business which, in the opinion of the Chairman, should be considered as a matter of urgency by reason of special circumstances to be specified in the minutes.