

**Members are requested to attend:**

**AUDIT & IMPROVEMENT COMMITTEE  
25 June 2008**

1. Apologies for Absence and Substitutions.

2. Declarations of Interest

Members' declarations of interest (if any) in relation to any matters on the agenda.

3. Minutes

The minutes of the meetings held on 28 February 2008 and 24 April 2008 are at pages 1-6.

4. Matters Arising.

5. Written Questions and Petitions.

6. Committee Forward Work Plan

At page 7.

7. Audit & Inspection Plan 2008/09

The report is at pages 8-39.

8. Audit Commission Report on the Joint Venture Company

The report is at pages 40-59.

9. Quarterly and Year End Performance Report  
Quarter Four – 2007/08

The report is at pages 60-157.

10. Corporate Performance Indicator Targets 2008/09

The report is at pages 158-164.

11. Statement of Accounts 2007/08

The report will be circulated separately.

12. Annual Governance Statement

The report is at pages 165-190.

13. Gershon Efficiency Savings 2007-2008

The report will be circulated separately.

14. Update on Internal Audit

The report is at pages 191-192.

15. Playhouse Budget

The report is at pages 193-195.

16. The Operation of Bus Travel in Harlow

The report is at pages 196-198.

17. Internal Audit Annual Report 2007/08

The report is at pages 199-205.

18. Improvement Group Minutes

The minutes of the Improvement Group held on 27 February 2008 are at pages 206-208.

19. References from Other Committees

Any references arising from meetings held after the publication of this agenda will be circulated separately.

20. Matters of Urgent Business

Such other business which, in the opinion of the Chair, should be considered as a matter of urgency by reason of special circumstances to be specified in the minutes.

21. Exclusion of Press and Public

The Chair will move that the press and public be excluded from the meeting during consideration of the following agenda item on the grounds that it involves the likely disclosure of exempt information as specified

under paragraph 3 of Part One of Schedule 12A of the Local Government Act 1972, if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

22. Business Risk Management Progress

The report is at pages 209-239.