

Members are requested to attend:

**AUDIT & IMPROVEMENT COMMITTEE
28 February 2008**

1. Apologies for Absence and Substitutions.
2. Declarations of Interest
Members' declarations of interest (if any) in relation to any matters on the agenda.
3. Minutes
The minutes of the meeting held on 24 January 2008 are at pages 1-4.
4. Matters Arising.
5. Written Questions and Petitions.
6. Non-Contentious Business.
7. Committee Forward Work Plan
The Work Plan is at page 5.
8. Harlow Council Corporate Assessment Improvement Plan
The report is at pages 6-17.
9. Quarterly Performance Report Third Quarter - 2007/08
The report is at pages 18-126.
10. Update on Internal Audit
The report is at pages 127-128.
11. Annual Audit Plans
The report is at pages 129-141.
12. Playhouse Budget
The report is at pages 142-146.

13. Playhouse Budget – Periods 9-13 for 2006/07

The report is at pages 147-169.

14. References from Other Committees

Any references arising from meetings held after the publication of this agenda will be circulated separately.

15. Matters of Urgent Business

Such other business which, in the opinion of the Chair, should be considered as a matter of urgency by reason of special circumstances to be specified in the minutes.