

Members are requested to attend:

**PLANNING COMMITTEE
3 November 2009, 8pm
Council Chamber, Civic Centre**

1. Apologies for Absence and Substitutions.

2. Declarations of Interest

Members' declarations of interest (if any) in relation to any matters on the agenda.

3. Minutes

The minutes of the meeting held on the 6 October 2009 are at pages 1 – 3.

4. Matters Arising.

5. Written Questions.

6. Procedure for Consideration of Planning Applications

At the discretion of the Chairman, the following procedure will apply to the consideration of planning items:-

- * Planning Officer presents reports.
- * Comments invited from members of the public who have registered with the Committee Section (012794 446057) at least 24 hours in advance of the meeting, as follows:
 - 3 (maximum) against an application.
 - 3 (maximum) for an application.
 - each speaker is limited to 3 minutes (maximum).
- * Comments invited from the applicant/agent for a maximum of 3 minutes (who has also given at least 24 hours notice to the Committee Section) of their wish to speak.
- * Members' questions and clarifications.
- * Officers respond to the technical planning questions raised as directed by the Chair.
- * Members debate and make a decision.

7. HW/PL/09/00189
337 – 338 Northbrooks, Harlow

The report is at pages 4 – 15.

8. HW/PL/09/00218
Sherads House, Three Horseshoes Road, Harlow

The report is at pages 16 – 19.

9. HW/PL/09/00211
Civic Centre, Harlow

The report is at pages 20 – 24.

10. References from Other Committees

* Any references received after the publication of this agenda will be circulated separately.

11. Matters of Urgent Business.

Such other business which, in the opinion of the Chairman, should be considered as a matter of urgency by reason of special circumstances to be specified in the minutes.