

**Members are requested to attend:**

**PLANNING COMMITTEE  
Tuesday 6 January 2009  
Council Chamber, Civic Centre, Harlow**

1. Apologies for Absence and Substitutions.

2. Declarations of Interest

Members' declarations of interest (if any) in relation to any matters on the agenda.

3. Minutes

The minutes of the meeting held on 2 December 2008 are attached at pages 1 – 4.

4. Matters Arising.

5. Written Questions and Petitions.

6. Procedure for Consideration of Planning Applications

At the discretion of the Chair, the following procedure will apply to the consideration of planning items:-

- \* Planning Officer presents reports.
- \* Comments invited from members of the public.
- \* Comments invited from applicant/agent.
- \* Members' questions and clarifications.
- \* Officers respond to the technical planning questions raised as directed by the Chair.
- \* Members debate and make a decision.

7. HW/PL/08/00330  
Fairfield, Tye Green Village, Harlow

The report is at pages 5 – 16.

8. Appeal Decision  
204B, Willowfield, Harlow

The report is at pages 17 – 18.

9. References from Other Committees

Any references received after the publication of this agenda will be circulated separately.

10. Matters of Urgent Business.

Such other business which, in the opinion of the Chair, should be considered as a matter of urgency by reason of special circumstances to be specified in the minutes.

**IMPORTANT INFORMATION**

Members of the public are required to give 24 hours notice if they wish to speak at the meeting.

Please note that there is a time limit of three minutes maximum for each speaker.

Should you wish to speak at the Planning Committee meeting on an agenda item, please contact the Committee Section on 01279 446057.