

Members are requested to attend:

**POLICY & RESOURCES COMMITTEE
24 September 2009**

1. Apologies for Absence and Substitutions.
2. Declarations of Interest
Members' declarations of interest (if any) in relation to any matters on the agenda.
3. Minutes
The minutes of the meeting held on 30 July 2009 are at pages 1-4.
4. Matters Arising.
5. Written Questions and Petitions.
6. Non-Contentious Business.
7. Committee Work Plan
The Work Plan is at page 5.
8. Annual Governance Report
The report is at pages 6-36.
9. Management Letter of Representation – Financial Statement Audit
The Audit Commission's report will be circulated separately.
10. Audited Annual Accounts
The report is at pages 37-39. Appendix 2 will be circulated separately.
11. Medium Term Financial Strategy Update
The report is at pages 40-43.

12. Treasury Management Strategy Statement 2009/10 – Mid Year Review

The report is at pages 44-73.

13. Federation of Small Business - Small Business Engagement Accord

The report is at pages 74-76.

14. Business Cases for Gas Central Heating System Renewals and Rewiring of Housing Properties – Project No. K09/011BC

The report is at pages 77-81.

15. Standing Orders Relating to Contracts
Action Taken Under Delegated Powers

The report is at pages 82-84.

16. Debt Write-Offs

The report will be circulated separately.

17. Working Party Minutes

(a) Budget & Performance Monitoring Working Party

The minutes of the meeting held on 26 August 2009 are at pages 85-87.

The minutes of the meeting held on 16 September 2009 will be circulated separately.

(b) Safety Committee

The minutes of the meeting held on 8 September 2009 are at pages 88-92.

(c) Theatre Development Working Group

The minutes of the meeting held on 9 September 2009 are at pages 93-96.

19. References from Other Committees

References arising from meetings held after the publication of this agenda will be circulated separately.

(a) Housing Committee
10 September 2009

(a) Former Tenant Write-Offs

The above Committee recommended to the Policy & Resources Committee that the cases listed in Appendix 2 of the report be written off. The total debt being requested for write-off is £19,136.92.

The report is at pages 97-101.

(b) Leaseholder Write-Offs

The above Committee recommended to the Policy & Resources Committee that the cases listed in Appendix 1 of the report be written off. The total debt being requested for write off is £5,006.56.

The report is at pages 102-105.

20. Matters of Urgent Business

Such other business which, in the opinion of the Chairman, should be considered as a matter of urgency by reason of special circumstances to be specified in the minutes.

21. Exclusion of Press and Public

The Chairman will move that the press and public be excluded from the meeting during consideration of the following agenda item on the grounds that it involves the likely disclosure of exempt information as specified under paragraph 3 of part One of Schedule 12 A of the Local Government Act 1972, if and so long as, in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

22. Asset Management Plan

The report will be circulated separately.

23. Programme of Development (POD) Projects – Funding Reduction

The report is at pages 106-112.

24. Town Centre North – Progress Report

The report is at pages 113-117.