

Members are requested to attend:

**POLICY & RESOURCES COMMITTEE
29 January 2009**

1. Apologies for Absence and Substitutions.
2. Declarations of Interest

Members' declarations of interest (if any) in relation to any matters on the agenda.
3. Minutes

The minutes of the meetings held on 27 November 2008 and 18 December 2008 are at pages 1-14.
4. Matters Arising.
5. Written Questions and Petitions
6. Non-Contentious Business.
7. Committee Work Plan

The Work Plan is at pages 15-16.
8. Commission Charges for Credit Card Payments

The report is at pages 17-19.
9. Debt Write Offs

The report is at pages 20-23.
10. Standing Orders Relating to Contracts - Action Taken Under Delegated Powers

The report is at pages 24-25.
11. Policy for Regulation of Investigatory Powers Act 2000

The report is at pages 26-36.

12. Working Party/Group/Committee Minutes

(a) Budget & Performance Monitoring Working Party

The minutes of the meeting held on 10 December 2008 are at pages 37-39. The minutes of the meeting held on 21 January 2009 will be circulated separately.

(b) Theatre Development Working Group

The minutes of the meeting held on 26 November 2008 are at pages 40-45.

(c) Safety Committee

The minutes of the meeting held on 9 December 2008 are at pages 46-48.

13. References from Other Committees

Any references arising from meetings held after the publication of this agenda will be circulated separately.

14. Matters of Urgent Business

Such other business which, in the opinion of the Chairman, should be considered as a matter of urgency by reason of special circumstances to be specified in the minutes.