

MINUTES OF SCRUTINY COMMITTEE HELD ON

3 September 2009

7.30pm-9.00pm

PRESENT

COUNCILLORS

Linda Pailing (Chairman)

Nick Churchill
Joshua Jolles
Clive Souter

Tony Durcan
Nick Macy
Edna Stevens

Mike Garnett
Patrick McClarnon
John Strachan

APOLOGIES

Mark Gough

9. DECLARATIONS OF INTEREST

None.

10. MINUTES

RESOLVED that the minutes of the meeting held on 11 June 2009 be agreed as a correct record and signed by the Chairman.

11. MATTERS ARISING

None

12. WRITTEN QUESTIONS AND PETITIONS

None.

13. COMPLAINTS REVIEW – FINAL REPORT

Mark Sloan presented a report which detailed the findings of the Scrutiny Complaints review.

RESOLVED that

- (i) the report be noted;

- (ii) a review of the current complaints procedure policy is undertaken by the Customer Services Manager and an interim report be received by this Committee within 2 months;
- (iii) a final report be brought back to the December 2009 meeting of the Scrutiny Committee;

14. **SCRUTINY REVIEW UPDATES**

Mark Sloan presented a report which updates the committee on the progress of the 2008/09 Scrutiny reviews

(a) Estate Parking

RESOLVED that

- (i) the progress/update on the Estate Parking review, as set out in appendix 1 be noted;
- (ii) a report detailing solutions to Parking issues within The Hides and The Downs be brought to the next Scrutiny Committee meeting;

(b) Policing in Harlow

It was suggested that it would be beneficial for the working party members to visit Harlow Police Station in order to get an understanding of the communications process.

RESOLVED that

- (i) the working party meeting with Inspector Morris take place at Harlow Police Station;

15. **SCRUTINY REVIEW OF KIER HARLOW – DISCUSSION ITEM**

Councillor Linda Pailing tabled a paper summarising the key principles and benefits the partnership would bring, as agreed at a Special Council meeting on the 6 Dec 2006. Councillor Pailing explained that the partnership had now been in existence for over 2 years and that the partnership should be looked at to make sure its delivering in certain areas.

It was suggested that since a full review of the partnership could be lengthy and complex it would be better to focus-in on 3-4 of the key principles and benefits to establish if these have been realised.

RESOLVED that

- (i) the review should be carried out and focus on performance in the following areas;
 - (1) Opportunity for apprenticeships for local young people
 - (2) Stakeholder involvement through the Partnership Board
 - (3) Organisational cultural change
 - (4) Governance arrangements
- (ii) terms of reference for the review be brought to the next meeting of this Committee;

16. **REFERENCES FROM OTHER COMMITTEES**

None.

17. **MATTERS OF URGENT BUSINESS**

None.

CHAIRMAN OF THE COMMITTEE