

MINUTES OF SCRUTINY COMMITTEE HELD ON

16 September 2008

7.30pm-9.05pm

PRESENT

COUNCILLORS

Linda Pailing (Chairman)

Nick Churchill
Joshua Jolles

Tony Durcan
Patrick McClarnon

Mark Gough
Mike Garnett

APOLOGIES

Nick Macy

10. DECLARATIONS OF INTEREST

None.

11. MINUTES

RESOLVED that the minutes of the meeting held on 2 July 2008 be agreed as a correct record and signed by the Chairman.

12. MATTERS ARISING

None

13. WRITTEN QUESTIONS AND PETITIONS

None.

14. COMMUNITY ENGAGEMENT – TERMS OF REFERENCE

The Committee received a report proposing the Terms of Reference for this review.

RESOLVED that the Terms of Reference as set out in Appendix 1 of the report, be agreed subject to the following amendments:-

- (a) the following be added to the review objectives
 - To carryout a 'compare and contrast' exercise with another demographically similar authority
- (b) the next meeting of the working party take place on Friday 26 September 2008 at 10am.

15. **POLICING IN HARLOW – TERMS OF REFERENCE**

The Committee received a report proposing the Terms of Reference for this review.

RESOLVED that the Terms of Reference as set out in Appendix 1 of the report, be agreed subject to the following amendments:-

- (a) the following be added to the review objectives
 - Review of Performance Indicators
- (b) the Chair of the Police Authority be added to the list of possible interviews.
- (c) the next meeting of the working party take place on Friday 3 October 2008 at 9am.

16. **CONCESSIONARY TRAVEL – TERMS OF REFERENCE**

The Committee received a report proposing the Terms of Reference for this review.

RESOLVED that the Terms of Reference as set out in Appendix 1 of the report, be agreed subject to the following amendments:-

- (a) the following be added to the review objectives
 - To carryout a 'compare and contrast' exercise with another demographically similar authority
- (a) the next meeting of the working party take place on Wednesday 24 September 2008 at 5pm.
- (c) Councillor Mike Garnett be added to the membership of the working party.

17. **COMPLAINTS PROCEDURE – TERMS OF REFERENCE**

The Committee received a report proposing the Terms of Reference for this review.

RESOLVED that the Terms of Reference as set out in Appendix 1 of the report be agreed subject to the following amendments:-

- (a) the next working party meeting is to be arranged by Councillor Joshua Jolles and Councillor Mark Gough

18. **ESTATE PARKING – DEVELOPMENT OF TERMS OF REFERENCE**

The Committee held a preliminary discussion on the proposed Estate Parking Review.

It was agreed that as this was a very varied and wide ranging subject, the Terms of Reference should be specific and the review focused on a specific area within the town. It was also agreed that the key to the review was to consult with residents within the specific review area, and this would be achieved via a questionnaire.

It was noted that Councillor Joshua Jolles would like to attend the working party meeting but not officially be added as a member of the working party.

Members identified the specifics for inclusion in the Terms of Reference.

RESOLVED that

- (b) the review objectives are as follows:-

- Select a pilot area for the review
- Consult with residents within the pilot area via questionnaire
- Gather additional evidence by carrying out observations within the pilot area
- Make recommendations for improvements

- (c) possible interviewees for the review are as follows

- Joe McGill
- Robin Parkhouse

- PCSO's
- The Police
- Councillors
- Emergency Services

(d) the next meeting of the working party take place on Friday 3 October 2008 at 10am.

19. **FREEVIEW IN HARLOW – VERBAL UPDATE**

The Committee received a verbal update on the issues surrounding the free to air digital signals for Harlow residents (Freeview).

Members heard that there had been no more progress made since the last meeting between Harlow Council and Virgin Media.

Members agreed that further clarification of the issues was required.

RESOLVED that

- (a) that a further report be brought to the next Committee Meeting.

20. **REFERENCES FROM OTHER COMMITTEES**

None.

21. **MATTERS OF URGENT BUSINESS**

- (a) Flooding Review

Members asked for an update report to be brought to the next meeting.

CHAIRMAN OF THE COMMITTEE