

# Regularisation certificate application form

The Building Act 1984, The Building Safety Act 2022, The Building Regulations 2010 (as amended).

## 1 Applicant details

Name	
Address (including postcode)	
Phone	
Email	

## 2 Location of site to which the building work relates

Address (including postcode)	
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## 3 Unauthorised works

Description	
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## 4 Declaration

This application is made in relation to the building work as described above. It is submitted in accordance with [Regulation 18](#) and is accompanied by the appropriate charge.

I / we apply for a regularisation certificate as described on this form and as detailed on any supplementary documents.

Signature	
On behalf of (insert applicants name where the declaration is made by an agent)	
Date	

## Contact

Building Control  
Harlow Council  
Civic Centre  
The Water Gardens  
Harlow  
CM20 1WG  
[building.control@harlow.gov.uk](mailto:building.control@harlow.gov.uk)  
<https://www.harlow.gov.uk/planning-and-building-control/building-control>

## Data protection

Your personal data may be shared with other departments within the council, Thames Water or Essex County Council Fire and Rescue Service if we are under a duty to do so in order to comply with any legal obligation, or for the purposes of fraud prevention and detection.

You can view our privacy policy in full on the Harlow Council website: <https://www.harlow.gov.uk/your-council/accessing-information/privacy-notice>