

**Environmental Health**

Ronacrete Limited  
Ronac House  
Flex Meadow  
Harlow  
Essex  
CM19 5TD

Harlow Council  
Civic Centre  
The Water Gardens  
Harlow  
Essex CM20 1WG  
www.harlow.gov.uk

F.A.O David McEwan

Our Ref: B/04/01570  
Your Ref:  
Date: 11<sup>th</sup> April 2018

**The Environmental Permitting (England and Wales) Regulations 2010  
Ronacrete, Flex Meadow, Harlow, Essex. CM19 5TD**

Dear David McEwan

As part of our permit compliance inspection program I wish to confirm my visit on the 28th February 2018 to the above premises.

Please find enclosed an inspection report for the above installation.

I am pleased to confirm that the risk assessment result as reduced to 'low risk' due to the improved record keeping.

I would like to take this opportunity to thank you for your assistance during the inspection.

Please do not hesitate to contact me should you wish to discuss this matter.

Yours sincerely



Steven Adams  
Senior Environmental Health Officer  
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## Harlow District Council

Environmental Health Department  
The Water Gardens  
Harlow  
Essex.  
CM20 1WG



### LA-PPC Inspection Report

#### General Information

<b>Inspection Type</b>	Full
<b>Local Authority</b>	Harlow District Council
<b>Site Name and Address</b>	Ronacrete Ltd, Ronac House, Flex Meadow, Harlow, CM19 5TD
<b>Installation Type</b>	PG 3/01(12) Blending, Packing, Loading, Unloading and Use of Bulk Cement
<b>Permit Reference</b>	EPR/3.01/Ronacrete
<b>Site Representative Seen</b>	David McEwan
<b>Inspection Date</b>	28 <sup>th</sup> February 2018
<b>Report Date</b>	11 <sup>th</sup> April 2018
<b>Duration of Inspection</b>	1 hour
<b>Permit condition review</b>	Simplified permit issued 2013
<b>Regulator</b>	Harlow Council, representative; Steven Adams

#### Recent History

	<b>Comments</b>	<b>Action</b>
<b>Number of complaints received</b>	None	None
<b>Process/Installation changes</b>	None	None

#### Future Developments

	<b>Comments</b>	<b>Action</b>
<b>Information relating to EPR</b>	Process Guidance Note 3/15 issued September 2012	For information
<b>Relevant information</b>	The Council's Authorised Process public register now online <a href="http://www.harlow.gov.uk/environmental-public-register">http://www.harlow.gov.uk/environmental-public-register</a>	For information

## Risk Assessment

<b>Risk Assessment Score</b>	0 (Low)
<b>Summary of changes</b>	Assessment moved from medium to low due to improved record keeping

## Summary of Inspection

All records maintenance records made available during the inspection.  
Improved staff training records made available.

## Actions Required

<b>Reference to any breach of condition (or not) and other compliance issues as necessary</b>	None
<b>Other relevant information</b>	None

## Inspection Notes

<b>Weather Conditions</b>	Snow and ice
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## Compliance Checking

Inspection List	✓, x or N/A	Observation	Action Required
<b>No visible emissions beyond site boundary</b>	✓	No visual emissions during visit	
<b>Monitoring in accordance with Table 1.</b> Visible emissions Operator observations	✓	Daily log sheet records requiring monitoring up to date.	
<b>Plant maintained in accordance with manufacturer's instructions.</b>	✓  ✓	Maintenance of air handling and local exhaust ventilation systems and filters up to date.  Maintenance records available for the silos, PRV's, Screw feeder and gear box, Tote bin tumbler ect.	None  David Saunders is familiar with the equipment and keeps a spare parts on-site to service equipment and deal with breakdowns.
<b>Staff training records made available?</b>	✓	Dust control incorporated into COSHH training.  Record keeping much improved.	None

<b>Loading/unloading tanker procedure. Dust emissions minimised?</b>	✓	Ullage is checked before the load is accepted. Load cells are checked. All deliveries are attended. All tankers are back vented. Unloading is carried out in accordance to an agreed procedure.	None
<b>Silo pressure relief valves?</b>	✓	Internal checks recorded monthly	None
<b>Bulk cement store within silos only?</b>		Bulk cement is stored only in silos prior to mixing and bagging operations.	None
<b>Silos not overfilled – overfilling alarm checked? Silo filling procedures</b>	N/A	High level alarms and automatic cut out systems are not fitted to the silos as agreed during the latest permit review.	High level alarms would assist your silo management practices and reduce the likelihood of overfilling.
<b>Displaced air from pneumatic transfer shall pass through abatement plant prior to emissions to air.</b>	✓	None	None
<b>Dusty waste materials sealed in polythene bags and placed in a skip?</b>	✓	Bagged and stored in a controlled area.	None
<b>Vehicles carrying bagged waste &amp; products only or in closed containers?</b>	✓	None	None
<b>Onsite roadways consolidated surfaces kept clean and in good repair?</b>	✓	All consolidated and well maintained.	None
<b>Process building maintained so as to prevent visible dust emissions?</b>	✓	The process is fully enclosed and maintained in good condition.	None
<b>Site house keeping</b>	✓	Satisfactory	None

End

## LAPPC Operator Performance Appraisal

Ronacrete, Flex Meadow, Harlow, Essex. CM19 5TD

Date: 11<sup>th</sup> April 2018

**Table A: Compliance Assessment**

Scale of Non-Compliance (per Incident)	Yes	No
(A) Incident leading to justified complaint but no breach of any permit condition	0	0
(B) Incident leading to a justified complaint *	5	0
(C) Breach of permit not leading to formal action	20	0
(D) Incident leading to formal caution, Enforcement Notice or prosecution	15	0
(E) Incident leading to a Prohibition Notice or Suspension Notice	20	0
<b>Total (0 to 50)</b>	<b>0</b>	

\* Unjustified complaints may be e.g. those considered by the inspector to be unreasonable or which cannot be clearly linked to an incident at the process.

**Table B: Assessment of Monitoring, Maintenance and Records**

Criterion	Possible Scores		
	Yes	No	N/A
(A) Are emissions monitored as required in the permit?* Are emissions and emissions monitoring recorded as required in the permit?	0	10	0
(B) Process operation modified where any problems indicated by monitoring?	0	5	0
(C) Is an appropriate maintenance schedule in place and available on request?	0	5	0
(D) Does the operator keep records of inspections, tests and monitoring in relation to the provisions of the permit and make them available to the regulator on request?	0	5	0
(E) All relevant documents forwarded to the authority by date required?*	-5	10	0
<b>Total (-5 to 35)</b>	<b>0</b>		

\* These aspects relate to the operator's performance within the 12 months immediately preceding the assessment or review of the assessment. Failure to monitor to the degree required or to forward documents on time more than twelve months ago should be excluded.

**Table C: Assessment of Management, Training and Responsibility**

Criterion	Possible Scores		
	Yes	No	N/A
(A) Are procedures in place to ensure proper management, supervision and training for process operators, proper use of equipment and effective preventative maintenance on all plant and equipment concerned with the control of emissions to air?	0	5	0
(B) Specific responsibilities assigned to individual staff for these procedures?	0	5	0
(C) Does the operator maintain, and make available on request, a statement of training requirements for each operational post?	0	5	0
(D) Does the operator maintain a record of staff training and instruction and make it available to the regulator on request?	0	5	0
(E) Trained staff on site throughout periods where potentially air-polluting activities take place?	0	5	0
(F) Is an 'appropriate' environmental management system in place and working effectively?	0	5	0
	<b>0</b>		

**Determination of Regulatory Effort from Scores**

Actual score = 0	Score band = <30	Category = Low
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