

**Miscellaneous Provisions Act, 1916, as amended by
The Local Government Act 1972 and Schedule 29 of that Act.**

Application for a Street Collection Licence

PLEASE NOTE: No payment shall be made to any collector and no payment shall be made out of the proceeds of a collection, either directly or indirectly, to any other person connected with the promotion or conduct of such collection for, or in respect of, services connected therewith, except such payments as may have been approved by the licensing authority.

In Pursuance of Street Collections Regulations in force in the Harlow District, I / we apply for a permit to make a street collection under / or sale as follows:

Date(s) on which it is proposed to hold the collection: _____ to _____

Hour(s) on which it is proposed to hold the collection _____ to _____

Location(s): _____

Full name, address and telephone number of person who is to be responsible for promoting the collection and / or sale:

Full Name			
Address			
Post Town	Postcode		
Telephone	E-mail		

Full name and address of the Hon. Chairperson / Secretary or other person who has authorised the collection and / or sale:

Full Name			
Address			
Post Town	Postcode		
Telephone	E-mail		

Name of charity and charity no. (If applicable) or fund for the benefit of which the collections is to be made:

Address of administrative centre of charity or fund:

Address			
Post Town	Postcode		
Telephone	E-mail		

Object of charity or fund:

Is such charity or fund a war charity within the meaning of the War Charities Act 1940, or a charity for disabled persons within the meaning of the National Assistance Act 1948?

YES / NO. If yes, with whom has it been registered or exempted from registration:

YES NO

Have you previously been granted a street collection permit by this Authority: **YES NO**

If yes please give details of the date of the last collection permit - if known:

Method of collections, e.g. sealed containers:

How information about you will be used

Harlow Council understands that your privacy is important to you. The information you provide on this form will be kept private and confidential and used for the purpose of processing your application. However, Harlow Council may use the information for the purpose of performing any of its statutory enforcement duties and any disclosures required by law.

Please note:

- **Permission to collect in The Water Gardens outside area must be obtained from The Water Gardens Management**

Promoter's Signature: Date

Please answer all questions **fully** in order for your application to be processed.

Please return to: **Licensing Department, Civic Centre, The Water Gardens, Harlow, Essex, CM20 1WG**