

Pradeep Shriselvam
Esso Service Station
Tilwicks Road
Harlow,
Essex.
CM18 6NQ

Environmental Health

Harlow Council
Civic Centre
The Water Gardens
Harlow
Essex CM20 1WG
www.harlow.gov.uk

Our Ref:
B/00/03647
Your Ref:
Date:
15/03/2018

Dear Pradeep Shriselvam

**Environmental Permitting (England and Wales) Regulations 2016
ESSO Service Station, Tilwicks Road, Harlow, Essex. CM18 6NQ**

As part of our permit compliance inspection programme I wish to confirm my visit on the 5th March 2018 to the above premises.

I would like to take this opportunity to thank you for your assistance during the inspection.

Please find enclosed an inspection report for the above installation.

Please do not hesitate to contact me should you wish to discuss this matter further.

Yours sincerely



Steven Adams
Senior Environmental Health Officer
Tel: 01279 446105 Fax: 01279 446639
Steven.adams@harlow.gov.uk

Email copy: reception.meridien@rontec.uk.com

Harlow District Council
 Civic Centre
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LA-PPC Inspection Report

General Information

Inspection Type	Compliance
Local Authority	Harlow District Council
Site Name and Address	ESSO Service Station, Tilwicks Road, Harlow, Essex. CM18 6NQ
Installation Type	Filling Station
Permit Reference	EPR/B/1/14 Esso Bush Fair
Site Representative Seen	Pradeep Shriselvam
Regulator/representative	Harlow Council: Steven Adams
Inspection Date	5 th March 2018
Report Date	15 th March 2018
Duration of Inspection	45 mins
Review of permit conditions undertaken	Not Required

Recent History

	Comments	Action
Number of justified complaints received	None	None
Process/Installation changes	None	None

Future Developments

	Comments	Action
Information relating to EPR	None	None
Other relevant information	The Council's Authorised Process public register is now online http://www.harlow.gov.uk/environmental-public-register	None

Risk Assessment

Risk Assessment Score	0
Summary of changes	None

Summary of Inspection

Service Station maintained to a good level
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Actions Required

Reference to any breach of condition (or not) and other compliance issues as necessary	None
Other relevant information	None

Compliance Checking

Inspection List	✓, x or N/A	Condition/observation details	Action Required
Logbook and Records			
Incident Log book present? Any incidents of vapour leaks? Any incidents of vapour locks?	✓	Maintenance log available, no reported incidents.	None
Is the certification for the servicing of the Stage I vapour recovery system present on site?	✓	Included in annual service dated 16/01/2018	None
Is the certification for the servicing of the Stage II vapour recovery system present on site? <i>Hydrocarbon capture not less than 85%</i>	✓	Certificate Dated 28/02/17	None
Petrol delivery and vapour recovery systems for vehicle petrol tanks shall be tested in accordance with manufacturer's specifications. Has the vapour containment integrity been tested? Has the effectiveness of the vapour recovery system been tested?	✓ ✓ ✓	Annual Service dated 16/01/2018	None
Is the certification for the servicing of the pressure relief valves (PVRV) present on site?	✓	Certificate dated 16/01/2018	None

Are there training details for staff and competence records?	✓	Rontec E Learning, vapour recovery module up to date.	None
Is there a copy of the permit on site?	✓	Held in the office	None
Maintenance records/schedule <ul style="list-style-type: none"> • Maintenance inspections • Examination and testing • Inventory Checking • Installation and repair work carried out 	✓	Maintenance procedures, operational checks and records held on file.	None
Notifications received by the regulator of accidents, breakdowns or emissions likely to affect the local community during the period under review.	✓	None	None
Site inspection			
Storage tank summary	✓	<ol style="list-style-type: none"> 1. Supreme diesel 2. Unleaded 95 3. Auto diesel 4. Super unleaded 5. Unleaded 95 	None
Are connection points on tank filling pipes and vapour return pipes fitted with secure seals?	✓	Satisfactory	None
Are all connection points secured?	✓	Padlocked	None
Are the fittings for delivery and vapour return pipes different?	✓	Satisfactory	None
Are connections for vapour return and delivery hose clearly locked and labelled? Is there clear notices/signage near the vapour return connection point reading: “ connect vapour return line before off-loading” “the maximum number of tanker compartments which can be discharged”	✓	Satisfactory	None
Condition of manholes	✓	External covers in good condition	None

General Housekeeping	✓	Very Good	None
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End

1 - Compliance Assessment**Scoring for Compliance Assessment**

Scale of Non-Compliance	Possible Score	Score Awarded
(A) Incident leading to justified complaint but no breach of any specific permit condition or of the general/residual BAT condition.	0 points	0
(B) Incident leading to a justified complaint*.	5 points per incident	0
(C) Breach of permit not leading to formal action.	10 points per breach	0
(D) Incident leading to formal caution, Enforcement Notice or prosecution.	15 points per incident	0
(E) Incident leading to a Prohibition Notice or Suspension Notice.	20 points per incident	0
Total (Max. 50):		0

2 - Assessment of Monitoring, Maintenance and Records**Scoring for Assessment of Monitoring, Maintenance and Records**

Criterion	Possible Score			Score Awarded
	Yes	No	N/A	
(A) Are emissions and emissions monitoring recorded as required in the permit?	0	10	0	0
(B) Process operation modified where any problems indicated by monitoring?	0	5	0	0
(C) Has a written maintenance programme for pollution control equipment been provided to the regulator?	0	5	0	0
(D) Is there a log book at the permitted premises incorporating details of all maintenance, examination and testing, inventory checking, installation and repair work carried out?	0	5	0	0
(E) All relevant documents forwarded to the authority by date required?	-5	10	0	0
Total:				0

3 - Assessment of Management, Training and Responsibility**Scoring for Assessment of Management, Training and Responsibility**

Criterion	Possible Score			Score Awarded
	Yes	No	N/A	
(A) Are procedures in place to ensure proper management, supervision and training for process operations, proper use of equipment and effective preventative maintenance on all plant and equipment concerned with the control of emissions to the air?	0	5	0	0
(B) Are all staff with responsibility for operating the installation trained to be aware of their responsibilities under the permit?	0	10	0	0
(C) Does the operator maintain, and make available on request, a statement of training requirements for each operational post?	0	5	0	0
(D) Does the operator keep, and make available, a record of the training received by each person whose actions may have an impact on the environment?	0	5	0	0
(E) Is there a competent trained person who remains near the tanker during unloading? (Delivery drivers may be trained as the competent person.)	0	5	0	0
(F) Is an 'appropriate' environmental management system in place and working effectively?	-5	0	0	0
Total:				0

4 - Determination of Regulatory Effort from Scores

Actual score = 0	Score band = <30	Category = Low
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