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Environmental Health

Harlow Council
Civic Centre
The Water Gardens
Harlow
Essex CM20 1WG
www.harlow.gov.uk

Our Ref: 14/DT/03647
Your Ref:
Date: 20th March 2014

**Environmental Permitting (England and Wales) Regulations 2010
ESSO Service Station, Tilwicks Road, Harlow, Essex. CM18 6NQ**

Dear Sir or Madam

Please find enclosed an inspection report for the above installation.

Please do not hesitate to contact me should you wish to discuss this matter.

Yours faithfully

David Taylor

Senior Environmental Health Officer
Tel: 01279 446105 Fax: 01279 446639
david.taylor@harlow.gov.uk

Harlow District Council
 Civic Centre
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 Harlow
 Essex.
 CM20 1WG



LA-PPC Inspection Report

General Information

Inspection Type	Bi-Annual Inspection
Local Authority	Harlow District Council
Site Name and Address	ESSO Service Station, Tilwicks Road, Harlow, Essex. CM18 6NQ
Installation Type	Filling Station
Permit Reference	PPC1/1.4/ESSO B2.1/98
Site Representative Seen	Thiva Thama
Regulator/representative	Harlow Council: David Taylor
Inspection Date	13 th March 2014
Report Date	20 th March 2014
Duration of Inspection	45 minutes
Review of permit conditions undertaken	Review required to take account of new process guidance note.

Recent History

	Comments	Action
Number of complaints received	None	None
Process/Installation changes	None	None

Future Developments

	Comments	Action
Information relating to EPR	New Process Guidance issued 12/2013 LAPPC Risk Method March 2009 updated July 2013	None

Risk Assessment

Risk Assessment Score	
Summary of changes	None

Summary of Inspection

Satisfactory installation. No incidents or changes reported during the period under review.

Actions Required

Reference to any breach of condition (or not) and other compliance issues as necessary	Please see below.
Other relevant information	

Compliance Checking

Inspection List	✓, ✗ or N/A	Condition of observation details	Action Required
Logbook and Records			
Storage tank summary	✓	1. Supreme diesel 2. Unleaded 95 3. Auto diesel 4. Super unleaded 5. Unleaded 95	None
Records of uncontrolled leaks	✓	None	None
Stage I vapour recovery test certificate	✓	3 rd December 2013	None
Stage II vapour recovery	✓	3 rd December 2013	None
PVRV checks	✓	3 rd December 2013	None
Competent person(s)	✓	Records indicate 9 persons trained.	None
Copy of permit	✓		None
Maintenance records/schedule	✓	Maintenance schedule available.	None
Notifications received by the regulator of accidents, breakdowns or emissions likely to affect the local community during the period under review.	✓	None	None
Site inspection			
Condition of filling connection seals	✓	Not examined in detail	None
Connection points secure?	✓	Yes	None
Different vapour and filling fittings?	✓	Yes	None
Signs correct, clear and clean?	✓	Yes	None
Condition of manholes	✓	Not examined in detail	None
General Housekeeping	✓	Good	None

Risk Assessment – Esso Service Station 2014

1 - Compliance Assessment

Scoring for Compliance Assessment

Scale of Non-Compliance	Possible Score	Score Awarded
(A) Incident leading to justified complaint but no breach of any specific permit condition or of the general/residual BAT condition.	0 points	0
(B) Incident leading to a justified complaint*.	5 points per incident	0
(C) Breach of permit not leading to formal action.	10 points per breach	0
(D) Incident leading to formal caution, Enforcement Notice or prosecution.	15 points per incident	0
(E) Incident leading to a Prohibition Notice or Suspension Notice.	20 points per incident	0
Total (Max. 50):		0

2 - Assessment of Monitoring, Maintenance and Records

Scoring for Assessment of Monitoring, Maintenance and Records

Criterion	Possible Score			Score Awarded
	Yes	No	N/A	
(A) Are emissions and emissions monitoring recorded as required in the permit?	0	10	0	0
(B) Process operation modified where any problems indicated by monitoring?	0	5	0	0
(C) Has a written maintenance programme for pollution control equipment been provided to the regulator?	0	5	0	0
(D) Is there a log book at the permitted premises incorporating details of all maintenance, examination and testing, inventory checking, installation and repair work carried out?	0	5	0	0
(E) All relevant documents forwarded to the authority by date required?	-5	10	0	0
Total:				0

3 - Assessment of Management, Training and Responsibility

Scoring for Assessment of Management, Training and Responsibility

Criterion	Possible Score			Score Awarded
	Yes	No	N/A	
(A) Are procedures in place to ensure proper management, supervision and training for process operations, proper use of equipment and effective preventative maintenance on all plant and equipment concerned with the control of emissions to the air?	0	5	0	0
(B) Are all staff with responsibility for operating the installation trained to be aware of their responsibilities under the permit?	0	5	0	0
(C) Does the operator maintain, and make available on request, a statement of training requirements for each operational post?	0	5	0	0
(D) Does the operator keep, and make available, a record of the training received by each person whose actions may have an impact on the environment?	0	5	0	0
(E) Is there a competent trained person who remains near the tanker during unloading? (Delivery drivers may be trained as the competent person.)	0	5	0	0
(F) Is an 'appropriate' environmental management system in place and working effectively?	-5	0	0	0
Total:				0

4 - Determination of Regulatory Effort from Scores

Actual score = 0	Score band = <30	Category = Low
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