

LA-PPC Inspection Report

General Information

Inspection Type	Bi Annual Inspection
Local Authority	Harlow District Council
Site Name and Address	Old Harlow Launderette and Dry Cleaners
Installation Type	Dry Cleaning Installation
Permit Reference	EPR/DC004
Site Representative Seen	Mrs Hussain
Inspection Date	10 th November 2015
Report Date	11 th November 2015
Duration of Inspection	30 minutes
Review of permit conditions undertaken	No
Regulator	Harlow Council

Recent History

	Comments	Action
Number of complaints received	None	None
Process/Installation changes	None	None

Future Developments

	Comments	Action
Information relating to PPC	All new and revised permits will be issued in accordance with revised guidance	None
Other relevant information	None	

Risk Assessment

Risk Assessment Score	25 (low)
Summary of changes	None

Summary of Inspection

The installation is unchanged. It is difficult to calculate an annual result for solvent emitted as the dry cleaner is seldom used, no PERC was added to the machine and no waste was recorded during 2014/2015. Based on an estimate of solvent used and previous calculations, this installation is likely to be exceeding the threshold of 20g/kg.

Actions Required

Reference to any breach of condition (or not) and other compliance issues as necessary	No record of solvent usage and solvent waste. Due to extremely low throughput solvent levels in tanks at the start and end of the year and solvent waste removed must be recorded.
Other relevant information	

Inspection Notes

Weather Conditions	Cool and dry
Unique/Abnormal Site Hazards to take into consideration.	None

Compliance Checking

Inspection List	✓, ✗ or N/A	Comments	Action Required
Logbook(s)			
Weekly and annual solvent usage inventories.	✗	No record of waste removed from the dry cleaner.	Please keep record of waste removed.
Training records	✗	No formal training records are available. The operator has an understanding of how the machine works and has a copy of the operating manual.	None
Maintenance records	✗	A documented maintenance plan is not available however the operator may call on the services of an engineer at short notice. This is acceptable given the very low throughput.	Please keep records of routine maintenance.
Machine operating manual on site	✓	Yes	None
Copy of the permit on site	✓	Yes	None
Adequate solvent storage	✓	In original containers	None
Suitable storage of solvent contaminated waste from still	✓	Adequate space available in rear attached ventilated compartment.	None

Suitable disposal of solvent contaminated water from water separator	✓		None
Adequate procedures to control solvent spillages and absorbent material to soak up spilled solvent	✓	Blankets and duvets available which may be passed through the dry cleaning machine.	None
Still has thermostatic controller to prevent operation when overheated	N/A	Machine unmodified	None
Machine located within a bund?	✘	Machine installed prior to 2005	None
Secondary water separator installed	✓		None
Suitable machine interlocks to prevent doors opening	✓	All present, machine unmodified	None
Spot cleaning only when necessary	✓	Spotter being stored in suitable containers	None
Metric weighing scales available and laundry weighed?	✘	Laundry weighed in lbs and converted to kg	None
Are loads optimised?	✓	The machine is now used less often where practicable to maximize loads.	None
Spares kept on site or available on a service contract from a suitable engineer	✓	Service engineer is available at short notice	None
Visual inspection of the Machine	✓	The machine appears to be in serviceable condition. Door, lint and button trap seals appear satisfactory	Please ensure that all traps are locked closed prior to use.

Risk Assessment – 2015

1 - : Old Harlow Launderette, 7 Garden Terrace, Old Harlow, CM17 0AT

Scoring for Compliance Assessment

Scale of Non-Compliance	Possible Score	Score Awarded
(A) Incident leading to justified complaint but no breach of any specific permit condition or of the general/residual BAT condition.	0 points	0
(B) Incident leading to a justified complaint*	5 points per incident	0
(C) Breach of permit not leading to formal action. (solvent use >20g/kg)	10 points per breach	10
(D) Incident leading to formal caution, Enforcement Notice or prosecution.	15 points per incident	0
(E) Incident leading to a Prohibition Notice or Suspension Notice.	20 points per incident	0
Total (Max. 50):		10

2 - Assessment of Monitoring, Maintenance and Records

Scoring for Assessment of Monitoring, Maintenance and Records

Criterion	Possible Score			Score Awarded
	Yes	No	N/A	
(A) Are loads weighed & weights recorded for all loads? Does the operator maintain a weekly inventory of solvent usage, product cleaned, and solvent waste sent for recovery or disposal?	0	10	0	10
(B) Process operation modified where any problems indicated by monitoring?	0	5	0	0
(C) Fully documented and adhered to maintenance/ service plan in place in line with the permit?	0	5	0	5
(D) Full documented records as required in permit available on-site?	0	5	0	5
(E) All relevant documents forwarded to the authority by date required?	-5	10	0	0
Total:				10

3 - Assessment of Management, Training and Responsibility

Scoring for Assessment of Management, Training and Responsibility

Criterion	Possible Score			Score Awarded
	Yes	No	N/A	
(A) Are all operating staff aware of where the operating manual for each dry cleaning machine can be found and do they have ready access to it?	0	5	0	0
(B) Are nominated trained members of staff exclusively permitted to operate the machines	0	5	0	0
(C) Are all operating staff trained in the operation of each dry-cleaning machine and the control and use of dry cleaning solvents?	0	5	0	0
(D) Are records kept of training received by operating staff?	0	5	0	5
(E) Are suitably trained or experienced staff on site while machines are operating?	0	5	0	0
(F) Is an 'appropriate' environmental management system in place and working effectively?	-5	0	0	0
Total:				5

4 - Determination of Regulatory Effort from Scores

Actual score = 25	Score band = 0 to 25	Category = low
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Mrs Hussain
Old Harlow Launderette and Dry Cleaners
7 Garden Terrace Road
Old Harlow, Essex.
CM17 0AT

Environmental Health

Harlow Council
Civic Centre
The Water Gardens
Harlow
Essex CM20 1WG
www.harlow.gov.uk

Our Ref: 11/DT/01899
Your Ref:
Date: 11th November 2015

The Environmental Permitting Regulations 2010 Old Harlow Launderette and Dry Cleaners

Dear Madam

As part of our inspection programme I wish to confirm my visit of the 10th November 2015, to the above premises.

Copies of your solvent record sheet were provided to me to demonstrate weekly records of products cleaned and you confirmed that no solvent was added during the recording period. However, there is no record of solvent usage and solvent waste. I would like to draw to your attention Condition 4 of the above permit as shown below;

4. A weekly inventory of solvent usage, product cleaned and solvent waste sent for recovery or disposal shall be maintained and held on site for inspection by the regulator for at least 18 months. Note: The solvent management balance sheet for dry cleaning installations available from Harlow Council may be used to demonstrate compliance with conditions (3) and (4) (above).

The following steps must be taken to ensure your records are accurate and represent actual solvent usage;

1. Record solvent level in tanks at the start and end of the recording year (July to June inclusive).
2. Record solvent waste (still residue) at the time when it is removed from the machine.

Please find enclosed a short report for your records.

I would like to take this opportunity to thank you for your assistance during the inspection.

Thank you for in anticipation of your co-operation, please do not hesitate to contact me should you wish to discuss this matter further.

Yours faithfully

Steven Adams

Senior Environmental Health Officer
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