

**Responsibilities of employees earning £50,000 or over in 2016-17**

| Title                                | List of Responsibilities (Services and Functions responsible for)  |
|--------------------------------------|--|
| AREA HOUSING MANAGER                 | Area Housing department (including tenancy and estate management)  |
| CHIEF EXECUTIVE                      | Overall responsibility for all Services (Housing, Community Wellbeing, Place, including direct responsibility for Governance and Finance Services)                     |
| CHIEF OPERATING OFFICER              | Housing Services, Community Wellbeing Services, Place Services   |
| COMMUNITY, LEISURE & CULTURE MANAGER | Leah Manning Centre, Youth & Citizenship, Leisure departments  |
| CUSTOMER & MEDIA SERVICES MANAGER    | Contact Harlow, Customer Services and Media departments  |
| ENVIRONMENT & LICENCING MANAGER      | Environmental Health, Licencing and Client Services departments  |
| HEAD OF COMMUNITY WELLBEING          | Community Safety, Environmental Health, Licencing, Client Services, Leah Manning Centre, Youth Council, Leisure, Customer and Media, Youth and Citizenship departments |
| HEAD OF FINANCE                      | Revenue and Benefits, ICT, Accountancy, Insurance, Internal Audit  |
| HEAD OF GOVERNANCE                   | Commissioning and Relationships, Corporate and Democratic, Electoral, Human Resources, Legal, Policy and Performance   |
| HEAD OF HOUSING                      | Housing Management, Property Services, Housing Needs and Options, Supported Housing, Area Housing, Home Ownership  |
| HEAD OF PLACE                        | Properties, Facilities and Projects, Estates, Operations, Energy and Emergency Planning, Planning and Building Control, Regeneration                                   |
| HUMAN RESOURCES MANAGER              | Human Resources, Payroll, Health and Safety departments  |
| LEGAL SERVICES MANAGER               | Legal department   |
| PROJECT DIRECTOR                     | Enterprise Zone  |
| PROPERTY & FACILITIES MANAGER        | Asset Management, Facilities Management, Car Parks and Enforcement, Transportation, Highways and Footpaths   |
| PROPERTY SERVICES MANAGER            | Housing Management department  |
| REGENERATION MANAGER (Vacant)        | Regeneration department  |
| RELATIONSHIP & COMMISSIONING MANAGER | Contracts departments  |
| REVENUES & BENEFITS MANAGER          | Revenue and Benefits departments   |
| SENIOR ICT MANAGER                   | ICT department   |
| SUPPORTED HOUSING MANAGER            | Sheltered Housing department   |