

The Manager
Tesco Supermarket
East Road, Edinburgh Way,
Harlow,
Essex.
CM20 2TG

Environmental Health

Harlow Council
Civic Centre
The Water Gardens
Harlow
Essex CM20 1WG
www.harlow.gov.uk

Our Ref: 014/DT/03215
Your Ref:
Date: 2nd May 2014

Tesco Filling Station, East Road, Edinburgh Way, Harlow, Essex. CM20 2TG

Dear Sir or Madam

Please find enclosed an inspection report for the above installation.

Please do not hesitate to contact me should you wish to discuss this matter.

Yours faithfully

David Taylor

Senior Environmental Health Officer
Tel: 01279 446105 Fax: 01279 446639
david.taylor@harlow.gov.uk

Copy: Tesco head office via email admin.petroleum@uktesco.com

Harlow District Council
 Civic Centre
 The Water Gardens
 Harlow
 Essex.
 CM20 1WG



LA-PPC Inspection Report

General Information

Inspection Type	Compliance
Local Authority	Harlow District Council
Site Name and Address	Tesco Filling Station, East Road, Edinburgh Way, Harlow, Essex. CM20 2TG
Installation Type	Filling Station
Permit Reference	PPC1/1.4/TESCO B2.1/98
Site Representative Seen	Greta Judge
Regulator/representative	Harlow Council: David Taylor
Inspection Date	31 st March 2014
Report Date	2 nd May 2014
Duration of Inspection	<1 hour
Review of permit conditions undertaken	Revised permit to be issued before 2015 in accordance with revised process guidance.

Recent History

	Comments	Action
Number of complaints received	None	None
Process/Installation changes	None	None

Future Developments

	Comments	Action
Information relating to EPR	New Process Guidance issued 12/2013 LAPPC Risk Method March 2009 updated July 2013	For information
Other relevant information	New permit to be issued before January 2015	None

Risk Assessment

Risk Assessment Score	35
------------------------------	----

Summary of changes	None
---------------------------	------

Summary of Inspection

Maintenance procedures and operations could not be fully established from records kept on site.

Staff training records were not available on site.

Email requests to head office for information relating to this installation have gone unanswered.

Actions Required

Reference to any breach of condition (or not) and other compliance issues as necessary	Absent records.
Other relevant information	None

Compliance Checking

Inspection List	✓, ✗ or N/A	Condition/observation details	Action Required
Logbook and Records			
Storage tank summary	✓	1 and 4 Diesel 2, 3, 5, and 6 unleaded	None
Records of uncontrolled leaks	✓	None	None
Stage I vapour recovery test certificate	✓	16 th August 2013	None
Stage II vapour recovery	✓	2 nd August 2013	None
PVRV checks	✓	16 th August 2013	None
Competent person(s)	✗	No records available	Requested by email
Copy of permit	✓	Available on site	None
Maintenance records/schedule	✗	Stage I and II certificates available. Maintenance procedures, operational checks and records were not clear.	Please supply details of all daily, weekly and periodic checks and maintenance carried out to ensure emissions to air are minimised
Notifications received by the regulator of accidents, breakdowns or emissions likely to affect the local community during the period under review.	✓	None	None
Site inspection			
Condition of filling connection point	✓	Not examined	None

seals			
Connection points secure?	✓	Yes	None
Different vapour and filling fittings?	✓	Yes	None
Signs correct, clear and clean?	✓	Yes	None
Condition of manholes	✓	Not inspected	None
General Housekeeping	✓	Satisfactory	None

1 - Compliance Assessment**Scoring for Compliance Assessment**

Scale of Non-Compliance	Possible Score	Score Awarded
(A) Incident leading to justified complaint but no breach of any specific permit condition or of the general/residual BAT condition.	0 points	0
(B) Incident leading to a justified complaint*.	5 points per incident	0
(C) Breach of permit not leading to formal action.	10 points per breach	10
(D) Incident leading to formal caution, Enforcement Notice or prosecution.	15 points per incident	0
(E) Incident leading to a Prohibition Notice or Suspension Notice.	20 points per incident	0
Total (Max. 50):		10

2 - Assessment of Monitoring, Maintenance and Records**Scoring for Assessment of Monitoring, Maintenance and Records**

Criterion	Possible Score			Score Awarded
	Yes	No	N/A	
(A) Are emissions and emissions monitoring recorded as required in the permit?	0	10	0	0
(B) Process operation modified where any problems indicated by monitoring?	0	5	0	0
(C) Has a written maintenance programme for pollution control equipment been provided to the regulator?	0	5	0	5
(D) Is there a log book at the permitted premises incorporating details of all maintenance, examination and testing, inventory checking, installation and repair work carried out?	0	5	0	0
(E) All relevant documents forwarded to the authority by date required?	-5	10	0	10
Total:				15

3 - Assessment of Management, Training and Responsibility**Scoring for Assessment of Management, Training and Responsibility**

Criterion	Possible Score			Score Awarded
	Yes	No	N/A	
(A) Are procedures in place to ensure proper management, supervision and training for process operations, proper use of equipment and effective preventative maintenance on all plant and equipment concerned with the control of emissions to the air?	0	5	0	5
(B) Are all staff with responsibility for operating the installation trained to be aware of their responsibilities under the permit?	0	10	0	0
(C) Does the operator maintain, and make available on request, a statement of training requirements for each operational post?	0	5	0	0
(D) Does the operator keep, and make available, a record of the training received by each person whose actions may have an impact on the environment?	0	5	0	5
(E) Is there a competent trained person who remains near the tanker during unloading? (Delivery drivers may be trained as the competent person.)	0	5	0	0
(F) Is an 'appropriate' environmental management system in place and working effectively?	-5	0	0	0
Total:				10

4 - Determination of Regulatory Effort from Scores

Actual score = 35	Score band = 30-55	Category = medium
--------------------------	---------------------------	--------------------------