

Covenant Application Form

If your home was built by the Harlow Development Corporation or the Council or is on land that was previously owned by the Corporation or Council and was later developed for private housing, certain restrictive covenants will apply to your home.

It is possible that these works may also require Planning Approval and/or Building Regulations Approval. For further information contact Covenant Control. Separate approval is required for access/use of Council land.

This form should be completed and submitted with one copy of your application drawings (including sections, elevations and location plan) together with the appropriate fee and sent to Covenant Officer, Harlow Council, Civic Centre, The Water Gardens, Harlow, Essex, CM20 1WG

1. Applicant details

Name of Applicant:

Address of Applicant:

Post code:

Home Telephone N^o:

Work Telephone N^o:

Email:

2. Agent details (If applicable)

Name of Agent:

Address of Agent:

Postcode:

Telephone N^o:

Fax N^o:

Email:

3. Address of application site and description of dwelling (i.e. terrace, semi, etc.)

4. Description of proposed development

5. External finishes

Please state the type, colour and finish of any materials to be used externally for walls, roofing, cladding etc.

6. Consultation with Neighbours

You should ensure that your neighbours fully understand your proposals by showing them your detailed plan/s.

Information for Neighbours

As a neighbour you should only sign this form if you fully understand and have no objections to the proposed development. Please note if you have any objections, could you detail them in writing and send them to the Covenant Officer at the address shown overleaf.

This section may be left blank for applications for replacement windows and doors.

Name:

Address:

Date:

Signature:

Name:

Address:

Date:

Signature:

7. Registration fees

Proposed alterations

Window replacement, minor alterations, sheds and trees	£ 61.20
Extensions (including front porch)	£125.46

Retrospective decisions

It should be noted that Retrospective Approval might not be granted.

Window replacement, minor alterations, sheds and trees	£ 93.84
Extensions (including front porch)	£188.70

Cheques should be made payable to Harlow Council. For telephone payment please call 01279 446655.

Refunds will not be given for refusals

Amount Enclosed £.....

Declaration:

I hereby apply for Covenant Approval to carry out the development described in this application and on the enclosed plans and drawings. I have consulted my neighbours as listed above and there are no objections / there are objections / to my proposals. (Tick box as appropriate)

Signed:

Date:

On behalf of:

Contact Covenant Control

If you have any questions please contact Covenant Control by phone on 01279 446837 (9.30am-1pm only) by email: covenant.control@harlow.gov.uk or by post: Covenant Control, Civic Centre, The Water Gardens, Harlow, Essex CM20 1WG

Note: privacy notice

Harlow Council understands that your privacy is important to you. The information you provide on this form will be kept private and confidential and used for the purpose of processing your application. Your personal data will be shared with other Council departments for the purpose of processing your application if required.