

LA-PPC Inspection Report

General Information

Inspection Type	Full Inspection
Local Authority	Harlow District Council
Site Name and Address	Harlow Dry Cleaners, 3 Bush House, Harlow, Essex, CM18 6NS
Installation Type	Dry Cleaning Installation
Permit Reference	EPR/DC001
Site Representative Seen	Manager/owner
Inspection Date	27 th March 2019
Report Date	28 th March 2019
Duration of Inspection	30 minutes
Review of permit conditions undertaken	No
Regulator	Harlow Council

Recent History

	Comments	Action
Number of complaints received	None	None
Process/Installation changes	Dry cleaning machine maintained in a serviceable condition while kept on standby	None

Future Developments

	Comments	Action
Information relating to PPC	Current Guidance 6/46(11) issued June 2014	For information
Other relevant information	The Council's Authorised Process public register is now online https://www.harlow.gov.uk/environmental-permits	For information

Risk Assessment

Risk Assessment Score	0 (low)
Summary of changes	None

Summary of Inspection

The installation has not been used during the period under review.

Actions Required

Reference to any breach of condition (or not) and other compliance issues as necessary	None
Other relevant information	None

Inspection Notes

Weather Conditions	Cool and dry
Unique/Abnormal Site Hazards to take into consideration.	None

Compliance Checking

Inspection List	✓, ✗ or N/A	Comments	Action Required
Logbook(s)			
Weekly and annual solvent usage inventories.	✓	All records 2017/18 received following request	None
Training records	✓	The operator has an understanding of how the machine works and as a copy of the operating manual.	None
Maintenance records	✓	Maintenance tasks are undertaken in-house. Machine regular started to prevent seizure.	None
Machine operating manual on site	✓	Yes	None
Copy of the permit on site	✓		None
Adequate solvent storage	✓	Solvent purchased and used immediately	None
Suitable storage of solvent contaminated waste from still	✓	No solvent waste on –site	None
Suitable disposal of solvent contaminated water from water separator	✓		None
Adequate procedures to control solvent spillages and absorbent material to soak up spilled solvent	✓	Blankets and duvets available which may be passed through the dry cleaning machine.	None
Still has thermostatic controller to	N/A	Machine unmodified	None

prevent operation when overheated			
Machine located within a bund?	✓	Fully Bunded	None
Secondary water separator installed	✓		None
Suitable machine interlocks to prevent doors opening	✓	All present, machine unmodified	None
Spot cleaning only when necessary	✓	Soap based spotter being stored in suitable containers	None
Metric weighing scales available and laundry weighed?	✓		None
Are loads optimised?	N/A	Machine not used during the period under review	None
Spares kept on site or available on a service contract from a suitable engineer	✓	Service engineer is available at short notice	None
Visual inspection of the Machine	✓	The machine appears to be in serviceable condition. Door, lint and button trap seals appear satisfactory	None

Risk Assessment – 2015

1 - : Harlow Dry Cleaners, 3 Bush House, Harlow, Essex, CM18 6NS

Scoring for Compliance Assessment

Scale of Non-Compliance	Possible Score	Score Awarded
(A) Incident leading to justified complaint but no breach of any specific permit condition or of the general/residual BAT condition.	0 points	0
(B) Incident leading to a justified complaint*	5 points per incident	0
(C) Breach of permit not leading to formal action.	10 points per breach	0
(D) Incident leading to formal caution, Enforcement Notice or prosecution.	15 points per incident	0
(E) Incident leading to a Prohibition Notice or Suspension Notice.	20 points per incident	0
Total (Max. 50):		0

2 - Assessment of Monitoring, Maintenance and Records

Scoring for Assessment of Monitoring, Maintenance and Records

Criterion	Possible Score			Score Awarded
	Yes	No	N/A	
(A) Are loads weighed & weights recorded for all loads? Does the operator maintain a weekly inventory of solvent usage, product cleaned, and solvent waste sent for recovery or disposal?	0	10	0	0
(B) Process operation modified where any problems indicated by monitoring?	0	5	0	0
(C) Fully documented and adhered to maintenance/ service plan in place in line with the permit?	0	5	0	0
(D) Full documented records as required in permit available on-site?	0	5	0	0
(E) All relevant documents forwarded to the authority by date required?	-5	10	0	0
Total:				0

3 - Assessment of Management, Training and Responsibility

Scoring for Assessment of Management, Training and Responsibility

Criterion	Possible Score			Score Awarded
	Yes	No	N/A	
(A) Are all operating staff aware of where the operating manual for each dry cleaning machine can be found and do they have ready access to it?	0	5	0	0
(B) Are nominated trained members of staff exclusively permitted to operate the machines	0	5	0	0
(C) Are all operating staff trained in the operation of each dry-cleaning machine and the control and use of dry cleaning solvents?	0	5	0	0
(D) Are records kept of training received by operating staff?	0	5	0	0
(E) Are suitably trained or experienced staff on site while machines are operating?	0	5	0	0
(F) Is an 'appropriate' environmental management system in place and working effectively?	-5	0	0	0
Total:				0

4 - Determination of Regulatory Effort from Scores

Actual score = 0	Score band = 0 to 25	Category = low
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Mr Tony Ahmet
Harlow Dry Cleaners
3 Bush House
Harlow, Essex.
CM18 6NS

Environmental Health

Harlow Council
Civic Centre
The Water Gardens
Harlow
Essex CM20 1WG
www.harlow.gov.uk

Our Ref: 08/01902
Your Ref:
Date: 28th March 2019

Dear Tony Ahmet

**The Environmental Permitting Regulations 2016
Harlow Dry Cleaners – Bush Fair**

As part of our inspection programme I wish to confirm my visit of the 27th March 2019, to the above premises.

Please find enclosed a short report for your records.

I would like to take this opportunity to thank you for your assistance during the inspection.

Thank you in anticipation of your co-operation, please do not hesitate to contact me should you wish to discuss this matter further.

Yours sincerely

Steven Adams
Senior Environmental Health Officer
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