

# HOUSING STANDARDS BOARD (HSB)

## Minutes

7 March 2023

2.00pm – 4.00pm

### PRESENT:

#### Committee Members

Cllr Alastair Gunn (AG) – Chair

Cllr Bob Davis (BD)

#### *Tenancy Standards Panel:*

Jane Steer (JS)

#### *Leaseholder Standards Panel:*

Annette Hogan (AH)

#### Tenant & Leaseholder

#### Representatives:

#### *Property Standards Panel:*

Selena Ellis (SE)

Hugh Hoad (HH)

#### Officers:

Wendy Makepeace (WM)

Zulfi Kiani-Mackintosh (ZKM).

Jenny Pearce (JP)

		Action
1.	<b><u>Welcome and Apologies</u></b>  <u>Apologies:</u> Cllr Mark Wilkinson (MW), Cllr Matthew Saggars (MS), Cara Stevens (CS),  <u>In attendance:</u> Cllr Tony Edwards, Cllr Simon Carter, Damien Roache from HQN.	Noted  Noted
2.	<b><u>Declaration of Interest</u></b>  None	Noted
3.	<b><u>Minutes of last meeting and Matters arising</u></b>	

	Minutes were agreed.	Noted
	<u>HSB Workplan 2022/23</u> The Service Level Agreement (SLA) with HTS (Property and Environment) Ltd is still being reviewed.	Noted
<b>4.</b>	<b>Cabinet Work plan 2022/23</b>  The work plan was noted.	Noted
<b>5.</b>	<b>HSB Work plan 2022/23</b>  The work plan was noted.  Still waiting for Government announcement on details for the Building Safety Bill.	Noted  Noted
<b>6.</b>	<b>Briefing Notes:</b>  HRA and Capital Programme Outturn  No papers were available for the meeting and will be forwarded. Requirement to follow up regarding the timing of the availability of reports.	AG/CS/ZKM
<b>7.</b>	<b>Review of Tenant and Leaseholder Involvement and Engagement Service</b>  A presentation was made by Damian Roache of Housing Quality Network (HQN). A copy of the slides presented are attached.	Noted

	A number of questions were raised and it was decided that this topic will be discussed in more detail at a future meeting.	ZKM
<b>8.</b>	<b>New Social Housing Bill update</b>  A briefing paper was presented and noted.	Noted
<b>9.</b>	<b>Proposed New Tenant Satisfaction Measures Suite</b>  New measures are required to be in place by 1 April 2023.  12 measures are to be collected via the tenant survey, and 10 from management information. A “gap” analysis is being carried out to ensure that all requirements are met.  A number of questions were raised and discussed including: BSO1 – Gas Safety. Why are gas cookers not checked within the gas inspection? Information was provided in that the liability for gas cookers, sits with the resident not the Council.  A request for Gas safety to be discussed at a future meeting.  BSO1 – Gas Safety. Repairs with heating are not considered under this measure.	Noted  Noted CS/ZKM  Noted  ZKM  Noted
<b>10.</b>	<b>Formal questions and answers</b>  None	Noted

<b>11</b>	<b>Any other Business</b>  Question was raised about the frequency of meetings during the “purdah” time. Consideration is being given to the next meeting being held before June.	ZKM

The Date of the Next meeting to be advised.