

Standing Order

Instructions to your Bank or Building Society to pay your housing or garage rent by Standing Order

Please complete the whole form and send it to your bank or building society.

Name:

Address:

Postcode:

Contact Telephone No:

Name and full postal address of your Bank or Building Society:

To the Manager	Bank or Building Society
Address	
Postcode	

Name(s) of Account Holder(s):

Bank/Building Society Account Number:

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Branch Sort Code:

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Instructions to your Bank or Building Society

Please Quote Rent Account Reference Number

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Kindly pay the general account of;

Harlow District Council

Account No.: 23883698

Branch Sort Code: 20-20-35

Barclays Bank
40 / 41 High Street
Chelmsford
Essex
CM1 1BE

Please make an initial payment of

£

on

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and thereafter the sum of

£

on the

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day of each succeeding

Week

Fortnight

Month

until further notice. (Please ✓ as appropriate)

This cancels any previous Standing Order under the above Rent Account Reference Number.

Signed:

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Date:

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