

# Notice of intended demolition form

The Building Act 1984. The Building Regulations 2000.

## 1 Details of person intending to undertake the demolition

|                              |  |
|------------------------------|--|
| Name                         |  |
| Address (including postcode) |  |
| Phone                        |  |
| Email                        |  |

## 2 Details of person on whose behalf demolition is to be carried out (if different)

|                              |  |
|------------------------------|--|
| Name                         |  |
| Address (including postcode) |  |
| Phone                        |  |
| Email                        |  |

## 3 Agent details (if applicable)

|                              |  |
|------------------------------|--|
| Name                         |  |
| Address (including postcode) |  |
| Phone                        |  |
| Email                        |  |

## 4 Location of building to be demolished

Please provide a location plan of scale not less than 1:1250 showing clearly:

- the site boundaries and identifying which buildings are to be demolished
- all buildings adjacent to the buildings to be demolished
- the location of drains and sewers to be sealed, disconnected or removed

|                              |  |
|------------------------------|--|
| Address (including postcode) |  |
|------------------------------|--|

## 5 Intended duration of demolition works

|  |  |
|--|--|
| If it is intended that the site works will exceed 28 days, please state the intended additional duration |  |
|--|--|

## Declaration

A copy of this notice is also being sent, or given, by me to:

- the occupier of any building adjacent to the building to be demolished
- the public gas supplier
- the public electricity supplier

I / we hereby give notice pursuant to Section 80 of the Building Act 1984 that I / we intend, at the expiry of six weeks after giving notice, to begin the demolition of the building described above.

|           |  |
|-----------|--|
| Name      |  |
| Signature |  |
| Date      |  |

## Contact

Building Control  
Harlow Council  
Civic Centre  
The Water Gardens  
Harlow  
CM20 1WG

[building.control@harlow.gov.uk](mailto:building.control@harlow.gov.uk)

<https://www.harlow.gov.uk/planning-and-building-control/building-control>

## Privacy notice

Harlow Council understands that your privacy is important to you. The information you provide on this form will be kept private and confidential and used for the purpose of processing your application.

Your personal data may be shared with other departments within the council, local utility companies if we are under a duty to do so in order to comply with any legal obligation, or for the purposes of fraud prevention and detection.

You can view our privacy policy in full on the Harlow Council website: <https://www.harlow.gov.uk/your-council/accessing-information/privacy-notice>

## Guidance notes

1. Section 80 to 83 of the Building Act 1984 gives details of the procedures to be followed by a person intending to demolish a building, and the powers of a local authority to serve notices on that person requiring that certain obligations are met. It also describes the penalties on summary conviction for contravening or failing to comply with the requirements.
2. No person shall begin a demolition of a building described in the Act unless notice of intention has been given to the local authority and a minimum period of six weeks from the giving of that notice has subsequently elapsed. The demolition can only commence sooner if the local authority has served its notices in accordance with sections 81 and 82 of the Act before the expiration of the six week time period.
3. Section 81 notices from the local authority may require a person to carry out certain works, including those intended to ensure the stability and weather resistance of any adjacent building, the condition in which the site is to be left, the sealing or disconnection of drainage and other services and conditions subject to which the demolition is to be undertaken. Section 81 notices will also state the requirement for a person to notify the local authority before certain operations are carried out on site. Further information regarding these matters may be obtained by contacting Building Control.
4. The attention of persons giving notice is also drawn to the necessity to obtain any planning permission, prior approval, listed building or conservation area consents before starting work, as appropriate. Further information regarding these matters may be obtained by contacting the Development Control Officer on 01279 446856/446598 at the address above.
5. The attention of persons giving notice is also drawn to the requirements of the Control of Pollution Act 1974 regarding the control of noise from demolition operations, the Clean Air Act 1993 regarding the emission of dark smoke, and the requirements of the Environmental Protection Act 1990 concerning the disposal of waste material (i.e. to a licensed site). Further information regarding these matters may be obtained from the Environmental Health Services on 01279 446111.
6. Safe working practices on site are a requirement of the Construction, Design and Management Regulations and the Construction (Health, Safety and Welfare) Regulations. Further details regarding these matters may be obtained from the Health and Safety Executive or by phoning 01245 706200.
7. Essex County Council Area Highways Office should be contacted with regard to obtaining road opening permits, scaffolding, hoarding or skip licences, or any other matter affecting the highways on 01279 642500.
8. To avoid any confusion as to whether or not footways have been damaged by the works, detailed photographs should be taken before any commencement of works to show the current state of repair of the highway and street furniture.