

Parking on your front garden application form

Please tick as appropriate

I want to apply for permission to construct a hardstand to park on my front garden.	
I understand the £102.00 application fee is non-refundable and has been made by phone (call 01279 446655 to make the payment).	
I enclose a sketch plan of the proposed hardstanding.	
I have confirmed the type of material that will or has been used for the hardstand.	
I have read and accepted the technical and other criteria.	
I am a tenant.	
I am an owner – occupier.	
I understand that Harlow Council will not allow any vehicle crossing where the depth of the frontage parking space is less than 5 metres and if this is the case, and I apply, my application fee will not be refunded.	

Contact details

Full name	
Address	
Postcode	
Daytime phone number	
Email	
Signature	
Date	

Consultation with neighbours

Consultations must be done with your immediate neighbours. You should ensure that your neighbours fully understand your proposals by showing them your detailed plan/s. Please obtain signatures on page 2 of this application form.

Information for neighbours

As a neighbour you should only sign this form if you fully understand and have no objections to the proposed development. Please note if you have any objections, could you detail them in writing and send them to the Covenant officer at the address shown below.

Neighbour 1

Name	
Address	
Date	
Signature	

Neighbour 2

Name	
Address	
Date	
Signature	

Returning this form

Please return your completed form by email to SES@harlow.gov.uk or by post to:

Open Front Parking
Harlow Council
3rd Floor Civic Centre
The Water Gardens
Harlow
Essex
CM20 1WG

Data protection

Harlow Council understands that your privacy is important to you. The information you provide on this form will be kept private and confidential and used for the purpose of processing your application. Your personal data may be shared with other council departments and Essex County Council to process your application form if required.