

The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018

Application to register for the exhibition or training of performing animals

Please complete all the questions in the form.
If you have nothing to record, please put "n/a" or "none"

Applicant Profile Section

1	Reference number	
1.1	System reference number	
1.2	Your reference	

1.2a	Agent					
1.2.1	Are you an agent acting on behalf of the applicant?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	If no go to 1.3
1.2b	Further information about the agent					
1.2.2	Name					
1.2.3	Address					
1.2.4	Email					
1.2.5	Main telephone number					
1.2.6	Other telephone number					

1.3	Applicant details					
1.3.1	Name					
1.3.2	Address					
1.3.3	Email					
1.3.4	Main telephone number					
1.3.5	Other telephone number					
1.3.6	Applying as a business or organisation, including a sole trader	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
1.3.7	Applying as an individual	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	

1.4a	Applicant business					
1.4.1	Is your company registered with companies house?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	If no go to 1. 4.3
1.4.2	Registration number					
1.4.3	Is your business registered outside the UK?					
1.4.4	VAT number					

1.4a	Applicant business	
1.4.5	Legal status of the business	
1.4.6	Your position in the business	
1.4.7	The country where your head office is located	
1.4.7b	Business address – this should be your official address – the address required of you by law to receive all communication	
1.4.8	Building name or number	
1.4.9	Street	
1.4.10	District	
1.4.11	City or town	
1.4.12	County or administrative area	
1.4.13	Post code	
1.4.14	Country	

Type of Business Section

2	Type of business/performance (please tick)	
2.1	TV/film/social media	
2.2	Theatre	
2.3	Circus using domestic animals	
2.4	Exhibiting animals	
2.5	Animal encounters	
2.6	Birds of prey shows/exhibits	
2.7	Other please state	

3a	Application details				
3.1	Have you been registered/licenced before?	Yes		No	If no go to 3.3
3.2	Local Authority where registered/licenced				
3.3	Give details of registration e.g. type and numbers of animals, type of performance or exhibition				
3b	Further information about the applicant				
3.4	Stage name (if any)				
3.5	Nationality				
3.6	Date of birth				

4	Animals to be trained	
4.1	Name of premises/trading name	
4.2	Address of premises	
4.3	Telephone number of premises	
4.4	Email address	

5a	Kinds of animal to be trained and the number of each kind 1				
5.1	Kind of animal				
5.2	Number				
5.3	Add another kind of animal?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/> If no, go to 6.1
5b	Kinds of animal to be trained and the number of each kind 2				
5.4	Kind of animal				
5.5	Number				
5.6	Add another kind of animal?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/> If no, go to 6.1
5c	Kinds of animal to be trained and the number of each kind 3				
5.7	Kind of animal				
5.8	Number				
5.9	Add another kind of animal?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/> If no, go to 6.1
5d	Kinds of animal to be trained and the number of each kind 4				
5.10	Kind of animal				
5.11	Number				
5.12	Add another kind of animal?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/> If no, go to 6.1

6a	Kinds of animal to be exhibited/encounter and the number of each kind 1				
6.1	Kind of animal				
6.2	Number				
6.3	Add another kind of animal?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/> If no, go to 7.1
6b	Kinds of animal to be exhibited/encounter and the number of each kind 2				
6.4	Kind of animal				
6.5	Number				
6.6	Add another kind of animal?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/> If no, go to 7.1
6c	Kinds of animal to be exhibited/encounter and the number of each kind 3				
6.7	Kind of animal				
6.8	Number				
6.9	Add another kind of animal?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/> If no, go to 7.1
6d	Kinds of animal to be exhibited/encounter and the number of each kind 4				
6.10	Kind of animal				
6.11	Number				
6.12	Add another kind of animal?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/> If no, go to 7.1

7	Proposed performance or encounter	
7.1	Describe the nature of the performance (s) in which the animals will be exhibited or for which they are to be trained, mentioning any apparatus which is used for the purpose of the performance. The description must be sufficient to give a general idea of what is done by the animals taking part in the performance. If it is an animal encounter please give details of what type of encounter and where these are to take place.	

7	Proposed performance or encounter	
7.2	Approximate duration of the performance (s)	
7.3	Number of times the performance will be given in one day	
7.4	How will the animals be transported?	
7.5	Where are the animals to be kept when not performing or being exhibited?	

8	Veterinary surgeon	
8.1	Name of usual veterinary surgeon	
8.2	Company name	
8.3	Address	
8.4	Telephone number	
8.5	Email address	

9a	Emergency key holder 1					
9.1	Do you have an emergency key holder?	Yes		No		If no, go to 10.1
9.2	Name					
9.3	Position/job title					
9.4	Address					
9.5	Daytime telephone number					
9.6	Evening/other telephone number					
9.7	Email address					
9.8	Add another person?	Yes		No		If no, go to 10.1
9b	Emergency key holder 2					
9.9	Name					
9.10	Position/job title					
9.11	Address					
9.12	Daytime telephone number					
9.13	Evening/other telephone number					
9.14	Email address					

10	Public liability insurance					
10.1	Do you have public liability insurance?	Yes		No		If no, go to question 10.6
	If yes, please provide details of the policy					
10.2	Insurance company					
10.3	Policy number					
10.4	Period of cover					
10.5	Amount of cover (£m)					
10.6	Please state what steps you are taking to obtain such insurance					

11	Disqualifications and convictions				
	Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:				
11.1	Keeping a pet shop?	Yes		No	
11.2	Keeping a dog?	Yes		No	
11.3	Keeping an animal boarding establishment?	Yes		No	
11.4	Keeping a riding establishment?	Yes		No	
11.5	Having custody of animals?	Yes		No	
11.6	Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences under the Animal Welfare Act 2006?	Yes		No	
11.7	Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled?	Yes		No	
11.8	If yes to any of these questions, please provide details				

12	Additional details	
	Please check local guidance notes and conditions for any additional information which may be required	
12.1	Additional information which is required or may be relevant to the application	

Payment and Declaration Section

13	Payment
13.1	Payment must be made at the time of making the application
13.2	Please see website page for the relevant fees

14	Model licence conditions and guidance	
	All applicants to tick that they have read the applicable model licence conditions and guidance	
14.1	Selling pets	
14.2	Animal boarding	
14.3	Performing animals	
14.4	Riding establishments	
14.5	Dog breeding	

15	Additional information	
	Please attach the following information	
15.1	A plan of the premises	
15.2	Insurance policy	
15.3	Operating procedures	
15.4	Risk assessments (including fire)	
15.5	Infection control procedure	
15.6	Qualifications	
15.7	Training records	

16	Declaration	
16.1	This section must be completed by the applicant. If you are an agent please ensure this section is completed by the applicant.	
16.2	I am aware of the provisions of the relevant Act and model licence conditions. The details contained in the application form and any attached documentation are correct to the best of my knowledge and belief.	
16.3	Ticking this box indicates you have read and understood the above declaration	
16.4	Full name	
16.5	Capacity	
16.6	Date	

Please return this application form to:

Environmental Health Services
Harlow Council
Civic Centre
The Water Gardens
Harlow
Essex CM20 1WG