

Licensing Act 2003 – Section 25

Notification if Premises Licence is stolen, lost, damaged or destroyed

As the holder of a premises licence, you must, as soon as reasonably practicable, notify the Licensing Team at Harlow Council if your licence is stolen, lost, damaged or destroyed.

You may return this form by email to licensing@harlow.gov.uk and provide the appropriate fee or you may submit by post if returning a damaged licence.

Please insert details below:

Name:

Address:

Postcode:

Telephone:

Email (optional)

Licence has been:

Stolen: ☐

Lost: ☐

Damaged: ☐

Destroyed: ☐

(Please enclose Premises Licence if damaged)

Fee £10.50

By Credit/Debit card payment contact 01279 446655 and quote reference number: **19472 2772**

By Cheque: cheques made payable to Harlow Council, please add on reverse **19472 2772**

Payment reference (paid by card):

Signed:

Date:

Licensing Team, Harlow Council, Civic Centre, The Water Gardens, Harlow, Essex, CM20 1WG

Tel: 01279 446655

Email: licensing@harlow.gov.uk