

Highways Act 1980

**Application for the variation of a licence for the erection and use of facility (Tables and Chairs)
under section 115(E) of the Highways Act 1980**

Name of premises

Address of Premises

Post Town

Postcode

Location of tables and chairs and additional number of tables and chairs being applied for:

Hours of operation requested

I / We

(Full name in block letters)

Position held

Of

*(Registered Office
if appropriate)*

Postcode

Telephone

Hereby apply for the variation of the licence in respect of the following facility:

☐

Tables

☐

Chairs

☐

Consultation required

Please make cheque payable to Harlow Council.

Payment can also be made over the phone to Contact Harlow on 01279 446655 quoting reference: **19421 2772**.

Please write your payment reference number here:

**I / We enclose fee
of**

£

(Cheques payable to Harlow Council)

Signed:

Date:

How information about you will be used

Harlow Council understands that your privacy is important to you. The information you provide on this form will be kept private and confidential and used for the purpose of processing your application.

However, Harlow Council may use the information for the purpose of performing any of its statutory enforcement duties and any disclosures required by law.

Please return to:

Licensing Team, Harlow Council, Civic Centre, The Water Gardens, Harlow, Essex, CM20 1WG.

Email: licensing@harlow.gov.uk